

# Petition Approval Timeline for a Conversion Charter School

Pursuant to IDAPA 08.02.04  
State Board of Education rule

This documents is written as a series of decisions. Do not read it from page 1 to page 11. You must follow the directions in the text boxes to know which page to go to after each decision has been made.

**This is only an outline of steps and the timeline. Both petitioners and authorizers MUST read and understand Idaho Code 33-5205 and IDAPA 08.02.04 SubSections 204 through 206.**

**As of April, 2006**

Six (6) copies of petition submitted to Department of Education for Sufficiency Review.

**30 days for review – written findings and recommendations returned to petitioners.**

Petitioners may update the petition based on the Sufficiency Review and then submit to local school district's Board of Trustees (the authorized chartering entity).

**Undetermined amount of days, dependent on petitioners.**

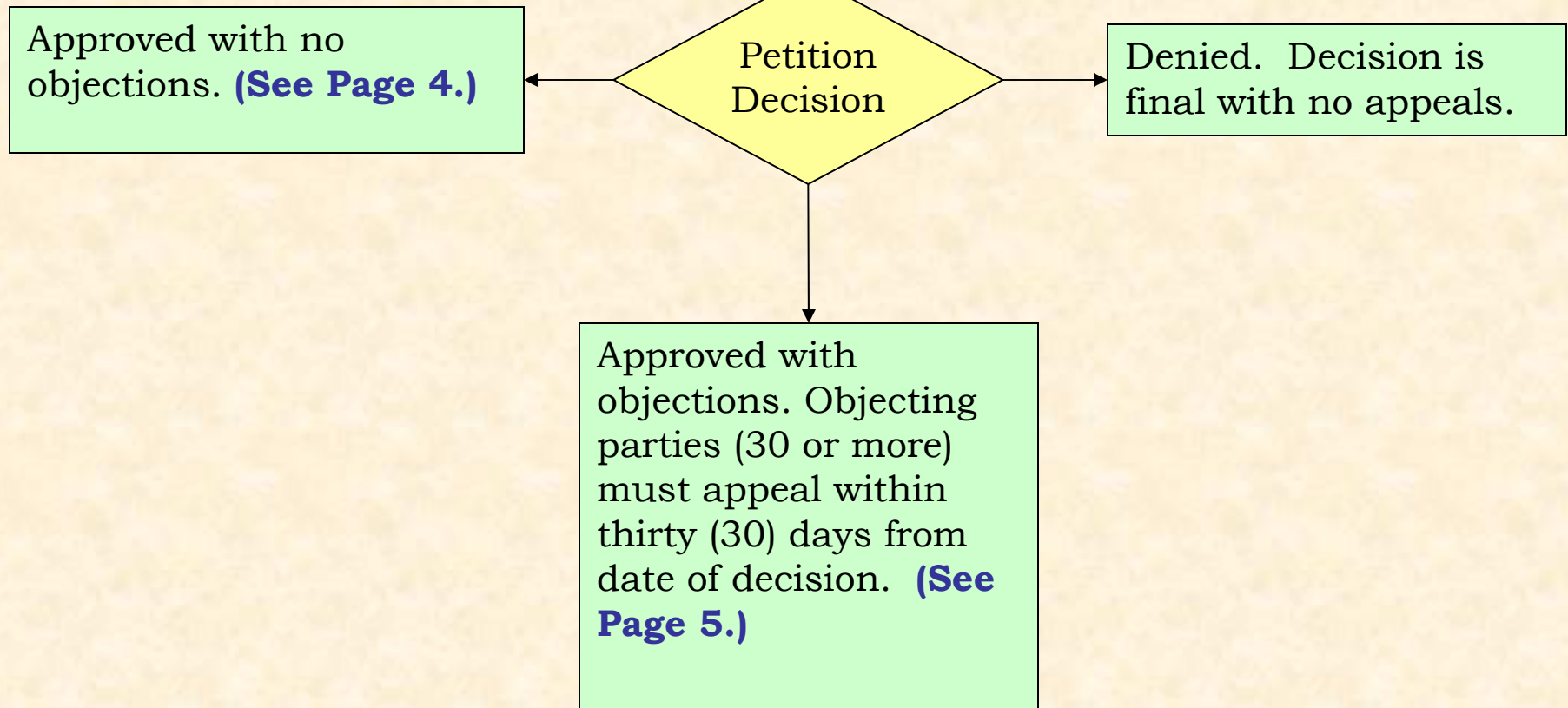
The authorized chartering entity (ACE) receives petition to establish a conversion charter school and copy of Sufficiency Review at a board of trustees meeting **(by September 1<sup>st</sup>)**. Idaho Code 33-5205(1)(b)

**60 days after petition submission**

**READ IDAPA 08.02.04 204-206!!!**

The ACE holds meeting open to the public for the purpose of considering the merits of the petition, as well as the level of employee and parental support for the proposed public charter school.

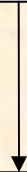
60 days after the public hearing to make a decision; may be extended an additional 60 days if the ACE requests changes be made to petition or if the ACE and petitioners mutually agree to extend the deadline for further review.



Charter approved by Authorized Chartering Entity



The ACE approves and board chair signs petition to be submitted to the State Board of Education.



State Board of Education (SBOE) assigns a number based on chronological order in which petition is received in accordance with Idaho Code 33-5203.



If one of the first six (6) to be approved statewide and first in school district for that year, the charter school becomes official to open the following school year.

Petition Approved by ACE over objections of 30 or more people

**Must appeal within thirty (30)  
days from date of decision**

Appeal to State Superintendent of Public Instruction who shall select a Hearing Officer to review the action of the ACE.

**30 days after appeal  
submission**

Hearing Officer shall conduct a public hearing to review the decision.

**10 days after  
hearing**

Hearing Officer shall issue a recommendation to the Department, the ACE, and the appellants.

**30 days from receipt  
of recommendation**

The ACE shall hold a public hearing to review recommendations.

↓  
**10 days after hearing**  
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The ACE shall  
either affirm or  
reverse its initial  
decision.

The ACE affirms its initial  
decision and approves the  
establishment of the  
conversion charter school.  
**There shall be no further  
appeal.**

The ACE reverses its initial  
decision and the conversion is  
denied. **There shall be no  
further appeal.**